



**MANHATTAN  
COLLEGE**

## **Master of Business Administration**

The purpose of this “Application Packet” is to provide applicants and recruitment partners with a paper-based method for completing and submitting admission applications to Manhattan College's Master of Business Administration program.

## **QUAD LEARNING**

Quad Learning (QL) is an official recruiting partner of Manhattan College. QL was founded with the mission to improve global access to U.S. higher education for high-achieving students from across the world. QL believes in helping to create a world where all students realize their potential to change the arc of their lives through access to high- quality college education. QL partners with leading U.S. universities and organizations around the world to recruit, support, and enroll international students in universities and 2-year colleges in the U.S.

## **Instructions**

1. Complete the "Master of Business Administration Application" section of this Application Packet. Please note that it is important that you type your responses or otherwise hand write clearly. Failure to do so may result in application processing delays.
2. Submit GMAT scores (total score of 500+ is recommended) online to Manhattan College.
3. Submit course-by-course evaluation of all academic records for all degrees completed outside of the United States. Evaluations are accepted from agencies approved by the National Association of Credential Evaluation Services (NACES). For a list of approved providers, please visit [naces.org](http://naces.org).
4. Collect digital copies of the following documents:
  - College transcript(s) in English
  - Copy of resume
  - Copy of Passport
5. Identify 2 people who will provide a Letter of Recommendation and provide their information below in the "Master of Business Administration Application" section. They will be sent an email allowing them to submit their recommendation online.
6. Print the completed Application Packet and provide handwritten signatures where requested.
7. Scan and save your completed Application Packet with the applicant's name included in the name of the file (E.g. "Michael Chen Manhattan MBA Application.pdf").
8. Email your completed Application Packet along with digital copies of all requested application documents to [international@QuadLearning.com](mailto:international@QuadLearning.com).



*A Lasallian Catholic institution since 1853*

**PERSONAL INFORMATION**

NAME \_\_\_\_\_  
LAST FIRST MIDDLE SUFFIX

PERMANENT ADDRESS \_\_\_\_\_  
STREET APT.#

\_\_\_\_\_  
CITY STATE / PROVINCE ZIP CODE

DATE OF BIRTH \_\_\_\_\_ GENDER \_\_\_\_\_ EMAIL \_\_\_\_\_

YOUR BIRTHPLACE \_\_\_\_\_  
CITY STATE / PROVINCE ZIP CODE

HOME PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

COUNTRY OF CITIZENSHIP \_\_\_\_\_

**AGENCY INFORMATION**

EDUCATION CONSULTANT'S NAME \_\_\_\_\_

AGENCY NAME \_\_\_\_\_

CITY OR BRANCH OFFICE \_\_\_\_\_

EMAIL \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

**EDUCATION INFORMATION**

PLEASE LIST ALL COLLEGES ATTENDED:

\_\_\_\_\_  
COLLEGE NAME DATES ATTENDED DEGREE EARNED

\_\_\_\_\_  
COLLEGE NAME DATES ATTENDED DEGREE EARNED

\_\_\_\_\_  
COLLEGE NAME DATES ATTENDED DEGREE EARNED

## RECOMMENDERS

### RECOMMENDER 1

NAME \_\_\_\_\_  
First Last

EMAIL \_\_\_\_\_

TITLE \_\_\_\_\_

RELATION TO YOU \_\_\_\_\_

### RECOMMENDER 2

NAME \_\_\_\_\_  
First Last

EMAIL \_\_\_\_\_

TITLE \_\_\_\_\_

RELATION TO YOU \_\_\_\_\_

## INTAKES AND HOUSING

When do you plan to start the program?

Fall \_\_\_\_\_  
Year

Spring \_\_\_\_\_  
Year

Where do you want to live?

On-campus

Off-campus with other family

Off-campus independently

Off-campus with family